

**SOCIAL SERVICES ADVISORY BOARD MEETING
MINUTES
July 20, 2005**

MEMBERS PRESENT:

Bill Alford
Thomas Armstrong
Elizabeth Bartz
May Chen
Angela Tucker Cooper
Connie Humble
Delores Jones
Connie Krauss
Bob Kulinski
James Lawrence
Vivian Celeste Neal
Gene Nixon
Reverend Sandra Selby
Karen Talbott
Cheryl Urban
Jean Van Ness
Bernett Williams
Michael Wise
Randy Zumbar

DJFS STAFF:

Sarah Kisner
Julie Seeley

GUEST

Greg Brown

MEMBERS NOT PRESENT

Bob Pfaff
Jeff Heintz
Elaine Woloshyn
Dr. Carl Simmers
Connie Hesske

1. CALL TO ORDER

Karen Talbott called the meeting to order at 12:15 p.m.

2. APPROVAL OF JUNE 6, 2005 SPECIAL BOARD MEETING MINUTES

The June 6th Special SSAB Board meeting minutes were unanimously approved.

3. OLD BUSINESS

A. COMMITTEE REPORTS

1. EXECUTIVE COMMITTEE

Karen reported that the Executive Committee had met on July 13th, 2005 to review the initial Summit 2010 implementation plan proposed by the Center for Community Solutions. Karen reported that the Summit County Council approved the contract with the Center for Community Solutions. Karen introduced Greg Brown, Executive Director of the Center for Community Solutions, and Greg led the Board through a handout of an initial outline of the implementation plan including a list of which staff were assigned to specific pieces of the Project. Karen noted that the Executive Committee had

requested monthly progress reports and the reports will also be circulated so that Board members will be kept apprised of the Project status between Board meetings. Greg has also agreed to provide periodic reports to County Council so they are kept informed regarding the Project.

2. BUDGET & LEVY REVIEW COMMITTEE

a. Status of the MR/DD ballot issue

Elizabeth Bartz reported that the MR/DD levy proposal is still in the process of seeking approval by Summit County Council. She will be attending the Council meeting on August 1st.

b. Levy Agency Annual Budget Review Information Request Changes.

Elizabeth reported that she met with Linda Phelps and her staff from the County Finance office, to coordinate the information requirements of the SSAB, Finance office and County Council, thus reducing the amount of information required. Only one set of data will now need to be provided by the levy agencies. None of the types of information that had been requested from the SSAB in the past was eliminated. Copies of the amended forms were distributed to members and met with approval from the Executives of the levy agencies. One change to the form suggested by Gene Nixon will be added, and then Julie Seeley will check if Linda or she will need to send the final versions to the levy agencies.

c. Schedule of meetings for 2006 budgets.

Elizabeth proposed dividing the annual levy review meetings into two sessions. Budget & Levy Review Committee members present at the Board meeting stated they preferred the one meeting format. Julie will be coordinating scheduling of the Budget & Levy Review Committee meeting with the Committee members. The meeting will be held as soon as the information is available from the levy agencies.

3. HEALTH AND HUMAN SERVICES COMMITTEE

Bernett Williams noted that the Center for Community Solutions consultant team would be meeting weekly initially and that Julie would be attending those meetings, although any Board members are welcome to attend the meetings as well.

Bernett also reported that the Health and Human Services Committee would meet monthly initially, to review the monthly progress report provided by the Center for Community Solutions.

a. Finance Forum Report

Bob Kulinski stated that the Finance Forum Task Force had a meeting scheduled a few weeks ago but postponed it until today so that they could meet with Greg Brown. The Finance Forum met last on May 24th and a vision and mission for the Forum were created. Tom Harnden and Delores Jones are the new Co-Chairs. Bob stated a good example of the collaboration on funding that the Finance Forum will encourage is the collaboration that came together in support of the dental clinic in Summit County.

4. HEALTH AND HUMAN SERVICES FORUM UPDATE

Invitation forms for the Making a Difference Human Services Forum were distributed to the Board. Angela Tucker Cooper stated the keynote speaker is Dr. Lorraine Monroe and there are four breakout sessions. Three of the four breakout sessions have been approved for legal continuing education credit and social work, nursing, and education continuing education applications are in process. Connie Humble described the levels of sponsorship and encouraged members to support the event at a sponsorship level, purchase of a table for the luncheon, and/or encourage staff to attend. Members can contact Julie to send out letters to specific individuals or organizations to solicit sponsorships for the event.

4. NEW BUSINESS

No new business was discussed.

5. OTHER

A. SSAB Retreat

Only half of the Board were able to attend on the dates that had been proposed for the retreat, so additional dates will be selected. Michael Wise volunteered the Jewish Community Center as a site for the retreat.

6. Next SSAB Board Meeting

The next SSAB Board meeting will be held on Wednesday, October 19th at the Department of Job & Family Services, Building 2, 4th floor, Room 428. On the agenda will be a report on the review of the budgets of the levy agencies.

7. ADJOURNMENT

The meeting was adjourned at approximately 12:55 p.m.